

**LONGLEY PARK SIXTH FORM COLLEGE**

**MINUTES of the meeting of the  
SEARCH, GOVERNANCE AND REMUNERATION COMMITTEE  
held on 8<sup>th</sup> July 2009 at 4.00pm  
in the College, Horninglow Road, Sheffield**

Present: Doug Liversidge (Chair)  
Margaret Ferris  
Alistair Reid  
Karen Squires

In attendance: Mo Nisbet (Principal)  
Linda Webster (PA to the Principal)

- |   | <b>Action</b>                                   |
|---|---|
|   | <b>Who                      By</b>              |
| <p>1. <b>APOLOGIES</b></p> <p>Apologies for absence had been received by the Clerk, who was unfortunately not in attendance at the meeting due to an accident. The full list would be confirmed at the next meeting.</p>  |   |
| <p>2. <b>DECLARATIONS OF INTEREST</b></p> <p>There were no declarations of interest.</p>  |   |
| <p>3. <b>MINUTES OF THE MEETING HELD ON 4<sup>TH</sup> MARCH 2009</b></p> <p>The Minutes of the Meeting held on 4<sup>th</sup> March were approved as an accurate record.</p>   |   |
| <p>4. <b>MATTERS ARISING</b></p> <p><b>(a) Governance Performance Indicators</b></p> <p>The Chair had sent out a letter to all Governors with regard to attendance. A good response had been received from this.</p>  |   |
| <p>5. <b>GOVERNOR APPOINTMENTS</b></p> <p>The Principal reported that a number of prospective Governors had been invited into College recently. They had been given a tour of the College and had had an opportunity to meet existing Governors. Since then, two applications had been received from very good candidates. The Principal had explained to these candidates that there were no current vacancies except for a Parent Governor. She was therefore seeking approval to co-opt these two candidates onto Corporation Committees. The Committee supported this approach and <b>recommended</b> to the Governing Body that Mark Feakins and Tom Jackson be co-opted to the Curriculum &amp; Quality and Resources Committee respectively.</p> <p>It was suggested that the date of birth not be placed onto the application form as it was felt that this was ageist. The form should be the same as we use for personnel recruitment.</p> <p>The Principal reported that she had received applications from two potential Parent Governors both of which were good candidates. She would ask the Clerk to follow</p> | <p><b>Govs                      Jul '09</b></p> |

**Action**  
**Who**                      **By**  
**SL**                         **Sep '09**

up on these on her return to work.

**6. EMERITUS GOVERNORS**

Last year the Corporation had decided to acknowledge the contribution of retiring Governors by inviting them to become an Emeritus Governor. Two appointments had been made and the Committee were invited to consider whether it wished to extend this offer to other former Governors.

The Committee supported this approach and **recommended** to the Governing Body that all former Governors should be invited to take up Emeritus Governor status. They agreed that the Clerk should be asked to prepare a letter to send to retired Governors asking if they would be interested in becoming an Emeritus Governor upon her return to work.

**SL**                      **Sep '09**

The Principal said that she would like to contact Phil Jones at Sheffield Hallam University to be a speaker at the Student Awards Ceremony as well as David Blunkett.

**7. GOVERNANCE PERFORMANCE INDICATORS**

The Chair had expressed concern over attendance at meetings but felt that it was preferable to have a person who contributed to the meeting on an ad hoc basis than someone who did not contribute but attended regularly. It was felt that all Governors needed to be encouraged constantly to attend meetings.

**8. SKILLS AUDIT**

A spreadsheet was tabled of the skills of Governors. The Chair felt this was very comprehensive.

**9. ANY OTHER BUSINESS**

**9.1 Recruitment of Staff**

See Confidential Minutes.

**10. NEXT MEETING**

Wednesday 9<sup>th</sup> December 2009

The meeting ended at 4.50pm .

Signed: ..... (Chair)

Date: .....